

Position Teaching Area

Classif. III/2 - Study courses

SUBJECT: Selection procedure for the awarding of grants designed to encourage tutoring activities and to provide supplementary, preparatory and remedial teaching activities for the single-cycle Master's Degree Course in Medicine and Surgery to be taught in English (Class LM-41) at the University of Campania Luigi Vanvitelli for the academic year 2022/2023.

APPROVAL OF ACTS AND APPOINTMENT OF TUTOR.

The DIRECTOR

IN REGARD TO Law 341/90 and in particular art. 13, paragraph 2 which states "*... the tutoring service is aimed at guiding and assisting students throughout their studies, making them active participants in the educational process, and removing obstacles to a successful attendance of courses, also through initiatives related to the needs, aptitudes and requirements of individuals ...*";

IN REGARD TO the Ministry of Education decree no. 198/2003; and in particular art. 2, paragraph 3, which provides that "*...Each University must grant to capable and deserving students enrolled in degree courses ...allowances for the encouragement of tutoring activities, as well as for supplemental teaching, preparatory and remedial activities on the basis of criteria predetermined by the competent statutory bodies*";

IN REGARD TO the aforementioned Ministerial Decree no. 198/2003, para. 4 specifies that "*for students enrolled in specialised degree courses (now Master's degree) the amount of the monthly allowance, in relation to the commitment required from the student to not exceed 400 hours per year, must not be in excess of the amount of €4,000 per year*";

IN REGARD TO Law no. 170/2003, art. 1, paragraph 1, letter b, which provides for the allocation to capable and deserving students enrolled in Master's degree courses (formerly specialised) and PhD courses, of allowances for the encouragement of tutoring activities pursuant to art. 13 of Law 341/90, as well as for supplementary, preparatory and remedial teaching activities;

IN REGARD TO Ministry of Education Decree no. 198/2003 which, as of 2003, established the distribution of funds between universities in relation to the number of students enrolled in degree courses;

IN REGARD TO Ministerial Decree no. 270/2004;

IN REGARD TO the current Statute of the University where art. 6, paragraph 5, identifies the provision of "tutoring services to assist students during their studies" among the institutional activities;

IN REGARD TO the current University Regulations in force issued by Rectoral Decree no. 385 of 28/01/2004, which established the "*Guidelines on the Assignment of Tutoring Activities*", amended and supplemented by Rector's Decree no. 4343 of 10/12/2004;

IN REGARD TO Rectoral Decree no. 3389 of 18 December 2008 integrating the "*Guidelines on the entrustment of Tutoring Activities*" which, with regard to the parties authorized to entrust such activities, also identifies, in addition to the persons already envisaged by Rectoral Decree no. 385 of 28 January 2004 and subsequently modified by Rectoral Decree no. 4343 of 10 December 2004, those enrolled in Research Doctorates at Universities not affiliated with the Vanvitelli University;

IN REGARD TO the University Didactic Regulation, issued by Rectoral Decree no. 840 of 09/09/2013 and in particular art. 33, paragraph 1 where it is specified that "*... the tutoring activities are aimed at making up for learning gaps in basic knowledge, guiding students in the*



rational preparation of a general study project, planning their personal work plan, identifying a suitable method for tackling studies and exams and assisting them in the choice of subject area and teacher to prepare their dissertation thesis...";

IN REGARD TO protocol. no. 29118 of 31/10/2014 Pos. Dept. of Economic and Financial Services, which states that each Department must autonomously manage all the phases related to the use of funds for tutoring activities, as per the aforementioned Ministerial Decree 198/2003;

GIVEN that the aforementioned note identifies the beneficiaries as those indicated in art. 1 of Law 170/2003 according to the order of priority, without prejudice to the possession of particular skills in relation to the specific activities to be carried out;

GIVEN that the aforementioned note contextually establishes the following hourly fee:

- for students enrolled in Master's degree courses and for students enrolled in the last two years of single-cycle Master's degree courses it is equal to € 13.05, all-inclusive of all charges borne by the University within the maximum amount of € 4000.00 per year;
- for those enrolled in Doctorate Courses for those enrolled in Doctorate Courses it is equal to € 26.10, all-inclusive of all charges borne by the University;

GIVEN that the payment of the remuneration due to the selected tutors is subject to the declaration of having carried out at least 2/3 of the activity;

GIVEN that the aforementioned note 29118 of 31 October 2014 expressly states that tutoring fees are exempt from IRPEF and IRAP, but are subject to INPS - Separate Account - withholding tax in accordance with the rates and procedures in force for collaborators;

GIVEN that the figure of the tutor is to be considered the same, as regards the legal, fiscal and social security framework, to that provided for by Law 170/2003, and in particular, the aforementioned art. 1 letter b) to which the same rules apply as those laid down in the circular of the National Social Security Institute (INPS) no. 133 of 21 July 2003, which provides, for the beneficiaries of the allowances covered by this notice, the obligation to enroll in the Separate Account pursuant to art. 2 paragraph. 26 of Law no. 335 of 8 August 1995, also acknowledged in note Protocol. no. 115131 of 26/07/2017 Pos. Accounting Office, with the following subject: "Increases in INPS rates for individuals registered with the Separate Account pursuant to Law 335/1995 - Undergraduates and PhD students - Years 2017 and 2018";

IN REGARD TO the Decree of the President of the Republic no. 445 of 28 December 2000, containing the "Consolidated text of legislative and regulatory provisions on administrative documentation";

IN REGARD TO Decree-Law 101 of 10 August 2018 containing provisions for the adaptation of national legislation to the principles of European Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data;

IN REGARD TO Note Pos. UAG Prot. no. 76373 of 06/06/2018, of transmission of the Ministerial Decree 384 of 17/05/2018 which provides for the inclusion, starting from the academic year 2018/2019, of the Master's Degree Course in Medicine and Surgery (Class LM - 41) delivered in English, at the Department of Precision Medicine;

IN REGARD TO on 11/02/2022, under Orders of the Day item n. 8 of the Council of the Degree Course in Medicine in English, expressing the need to entrust tutoring assignments for the teachings of BIO/10 Chemistry, BIO/13 Biology, Molecular Biology and General Genetics, BIO/16 Human Anatomy, MED/04 General Pathology, Pathophysiology and Medical Genetics, following the requests of the relevant coordinators of Integrated Courses;

IN REGARD TO Note Pos. Rip. Fin. e contr./Uff. Rag. n. 63439 del 19/04/2022 of allocation of funds for the Teaching Tutoring for the year 2022, academic year 2021/22 for the needs of the CdS belonging to the Department;

IN REGARD TO the resolution of 30/05/2022 by which the Board approved the allocation of funds designed to implement tutoring activities for the academic year 2021/22 and to meet the needs of the Department's English-run language degree course in Medicine and Surgery (Class LM - 41) amount of € 3.340,80 and instructed the Director to issue a call for applications for ministerial tutoring activities;

IN REGARD TO the decree n. 207/2022 of 01/06/2022 prot. 81888 with which the Department proceeded to issue a selection for the assignment of grants for the incentive of tutoring activities and for didactic - supplementary, preparatory and remedial activities for the course BIO/10 Chemistry, BIO/13 Biology, Molecular Biology and General Genetics, BIO/16 Human Anatomy, MED/04 General Pathology, Pathophysiology and Medical Genetics of the Single-cycle Degree Course in Medicine and Surgery in English academic year 2021/2022;

IN REGARD TO the decree n. 234/2022 of 06/28/2022 prot. 100928 with which the documents were approved and the tutors for the teachings in question were appointed;

IN REGARD TO the resolution of 11/23/2022 referred to in point O.d.G. no. 8 of the Council of the Degree Course in Medicine in English, with which it is represented to potentiate the didactic tutoring of the academic year 2022/2023 with priority to the course of Human Anatomy (BIO/16);

IN REGARD TO the resolution of 11/30/2022 with which the Department Council approved the request of the Council of the Degree Course in Medicine in English for the activation of tutoring for the teaching of Human Anatomy (BIO/16) for the academic year 2022/2023 for the needs of the Single-cycle Master's Degree Course in Medicine and Surgery in English language (Classe LM - 41) by the Department equal to € 1,957.50, giving a mandate to the Director to issue a call for selection for the ministerial tutoring activities;

HAVING ACKNOWLEDGED the financial availability, on budget item UPB PATG.AssegnazioniPremiali 2021 – budget pre-commitment n. 315576/2022;

VERIFY that the preliminary investigation of the selection procedure has been carried out and, specifically, the verification of the compliance of the applications received with the requirements indicated in the announcement;

IN REGARD TO the decree n. 32/2023 of 02/02/2023 prot. n. 17769, with which a comparative assessment procedure was issued for the academic year 2022/23 for carrying out ministerial tutoring activities aimed at students enrolled in the single-cycle Master's Degree Course in Medicine and Surgery delivered in English on the teaching of the scientific sector indicated below:

Scientific Disciplinary Sector (SSD)	Teaching subject	Financial Ceiling Per Scientific Sector	No. contracts	No. hours	Hourly rate	Gross commission amount
BIO/16	Human Anatomy	€ 1.957,50	1	75 each	For type A € 26.10	€ 1.957,50
			2	75 each	For type B € 13.05	€ 978,75 cad.
Financial Ceiling Total		€ 1.957,50				

IN REGARD TO the participation applications received at the Department;

HAVING REGARD to its own Decree no. 50/2023 prot. n. 25507 of 02/13/2023, which appointed the Selection Committee responsible for evaluating the applications submitted for carrying out ministerial tutoring activities;

HAVING SEEN the minutes filed on 02/15/2023 at the Department's Didactic Area Office by the aforementioned Commission, with which, the same, in charge of the comparative assessments appointed for this purpose, met on 02/15/2023, identified the suitable candidates for coverage suitable for the stipulation of the aforementioned contracts;

CONSIDERING therefore to proceed with the approval of the procedural acts,

DECREES

ART. 1)

The documents relating to the comparative assessment procedure aimed at stipulating fixed-term private law contracts concerning the assignment of didactic tutoring activities on the teachings of the scientific sectors to students are approved. enrolled in the single-cycle Master's Degree Course in Medicine and Surgery delivered in English with headquarters at the Department of Precision Medicine of the University of Campania "Luigi Vanvitelli" for the academic year 2022/2023.

ART. 2)

Under the condition of ascertaining the possession of the requirements prescribed by the current legislation mentioned in the introduction, the following candidates are declared suitable for carrying out the ministerial tutoring activity referred to in Article 1 above:

NAME	BIRTH PLACE	BIRTH DATE	SSD	TOTAL SCORE
SADIA Haleema	NAWABSHAH (PAKISTAN)	08/05/1997	BIO/16	82
KANATSELLOU Foteini	ATHENS (GREECE)	03/08/1988	BIO/16	71

RANKING:

BIO/16 HUMAN ANATOMY						
Candidate: surname / name / date and place of birth	EXPERIENCES IN THE SECTOR	DEGREE VOTE (TIPO A)	AVERAGE OF SCORE EXAMS PROFIT (TIPO B)	PUBLICATIONS	CURRICULUM	TOTAL POINTS
KANATSELLOU Foteini 03/08/1988 ATHENS (GREECE)	30	-	30	-	11	71
SADIA Haleema 08/05/1997 NAWABSHAH (PAKISTAN)	30	-	25	16	11	82

Art. 3)

The following names are declared winners of the selection in question:

WINNERS	SSD
SADIA Haleema – 08/05/1997 -NAWABSHAH (PAKISTAN)	BIO/16 HUMAN ANATOMY
KANATSELLOU Foteini – 03/08/1988 – ATHENS (GREECE)	

Art. 4)

This provision is published on the University website and on the Department website.

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Scuola di Medicina e
Chirurgia
Dipartimento di
Medicina di Precisione

Via de Crecchio 7
80138 Napoli
T.: +39 081 5667561
Via Pansini 5, Edificio 3
80131 Napoli
T.: +39 081 5666221



Il Direttore del Dipartimento
Prof. Ferdinando De Vita



dip.medicinadiprecisione@unicampania.it
dip.medicinadiprecisione@pec.unicampania.it
www.medicinadiprecisione.unicampania.it